**Scrutiny work programme preparation 2015/16**

**Carry forward items**

These are items for the Scrutiny Committee to carry forward:

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| --- | --- | --- |
| **Items carried forward** | **Suggested approach** | **Suggested / possible timing** |
| Budget Review | Finance Panel Review | Dec 15-Feb 16 |
| Neighbourhood working / community engagement / community development and capacity building | Review Group |  |
| Local Economy Panel | Review Group |  |
| Thames Water investment | Ad hoc Panel | 16 July |
| Oxfutures | Member briefing  | TBC |
| Proposed Lease and Monitoring Arrangements for Community Centres  | Scrutiny Committee (pre-scrutiny) | 7 September |
| Oxford Railway Station Redevelopment  | Scrutiny Committee (pre-scrutiny) | 7 September |
| Leisure and Wellbeing Strategy | Scrutiny Committee (pre-scrutiny) | 7 September |
| Taxi Licencing | Scrutiny Committee  | 2 November |
| Discretionary Housing Payments | Scrutiny Committee  | Mid-year |
| Performance Monitoring (corporate) | Scrutiny Committee  | Quarterly |
| Budget monitoring | Finance Panel  | Quarterly |
| Municipal Bonds / Local financing | Finance Panel  | 2 July |
| Corporate Debt Policy | Finance Panel (pre-scrutiny) | 2 July  |
| Performance Monitoring (housing) | Housing Panel  | Quarterly |
| Housing Development delivery models | Housing Panel (pre-scrutiny) | 9 December |
| Energy Strategy | Housing Panel (pre-scrutiny) | 3 September |
| Houses in Multiple Occupation (HMO) Licensing Scheme | Housing Panel (pre-scrutiny) | 8 October |
| De-designation of 40+ accommodation  | Housing Panel | 3 September |
| Review of the Homelessness Action Plan 2013-18 | Housing Panel | 3 September |

**New suggestions**

These are new suggestions that have been made by Councillors. When selecting and prioritising items for the scrutiny work programme, members are asked to apply the following criteria:

* *Is the issue controversial / of significant public interest?*
* *Is it an area of high expenditure?*
* *Is it an essential service / corporate priority?*
* *Can Scrutiny influence and add value?*

The Scrutiny Officer has provided some suggested scores against these items but members may wish to review and re-prioritise these.

*2 = Yes / High*

*1 = Moderate / Some constraints*

*0 = None / Little*

*\* = High spend by other authorities.*

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| --- | --- | --- | --- | --- | --- | --- |
| **Suggested additions to the Scrutiny work programme** | **Suggested approach**  | **Significant interest?** | **High OCC spend?** | **Essential service / priority?** | **Able to influence?** | **Total Score 0-8** |
| Economic Development | Review Group / Considered by Local Economy Panel | 2 | 2 | 2 | 1 | **7** |
| Educational Attainment | Review Group / Considered by Inequality Panel | 2 | 1\* | 1 | 1 | **5** |
| Cycling | Review Group / Scrutiny Committee | 2 | 1\* | 1 | 1 | **6** |
| Tree cover, biodiversity and the work of the Forest of Oxford / project to get even more trees planted in the City | Review Group / Scrutiny Committee | 2 | 1 | 1 | 1 | **5** |
| School/employer links and careers advice | Review Group / Scrutiny Committee | 2 | 1 | 1 | 1 | **5** |
| Tackling loneliness among the elderly | Review Group / Scrutiny Committee | 2 | 1 | 1 | 1 | **5** |
| The Council’s external contracts, funding raised and their impacts | Review Group / One-off panel | 1 | 1 | 1 | 2 | **5** |
| Better Partnership with the County Council | Review Group / One-off panel | 2 | 1 | 1 | 2 | **6** |
| Mental health services | One-off panel / Member Challenge Panel  | 2 | 1\* | 1 | 1 | **5** |
| Oxford Transport Strategy  | One-off panel / Considered by Cycling Panel  | 2 | 1\* | 1 | 1 | **5** |
| New community centre for Jericho | One-off panel | 1 | 1 | 1 | 2 | **5** |
| Guest House regulation | One-off panel / Scrutiny Committee | 2 | 0 | 1 | 1 | **5** |
| Liberty’s advice on the City Centre Public Spaces Protection Order and the City Council’s response | One-off panel  | 2 | 2 | 2 | 2 | **8** |
| Heritage listing process / Heritage & Conservation / impact of the Design Review Panel | Scrutiny Committee / One-off panel | 1 | 1 | 1 | 2 | **5** |
| The use of S106 funds and what influence Councillors have  | Scrutiny Committee / Considered by Cycling Panel | 1 | 2 | 1 | 1 | **5** |
| How to ensure that the County Council improves the maintenance of roads and pavements / Monitoring the quality of sub-contractors works.  | Scrutiny Committee  | 2 | 1\* | 1 | 1 | **5** |
| Public Communications / Consultation | Scrutiny Committee  | 1 | 2 | 2 | 2 | **7** |
| Graffiti  | Scrutiny Committee  | 2 | 1 | 2 | 2 | **7** |
| Youth Ambition | Scrutiny Committee  | 2 | 2 | 2 | 2 | **8** |
| Whether the Council would benefit from having a Personnel Committee to deal with employment, training and HR matters for staff | Scrutiny Committee / One-off panel | 1 | 1 | 1 | 2 | **5** |
| Complaints received by the City Council | Scrutiny Committee  | 2 | 1 | 2 | 2 | **7** |
| Equalities | Scrutiny Committee  | 2 | 1 | 2 | 2 | **7** |
| Employment of interns, apprentices and work experience students | Scrutiny Committee  | 1 | 2 | 1 | 2 | **6** |
| Contact Centre performance | Scrutiny Committee  | 1 | 2 | 2 | 2 | **7** |
| Planning enforcement and monitoring compliance | Scrutiny Committee | 1 | 2 | 2 | 2 | **7** |
| Sustainability of the Council’s Housing Stock | Housing Panel  | 2 | 2 | 2 | 1 | **7** |
| Designating areas for high density housing development | Housing Panel | 1 | 2 | 2 | 2 | **7** |
| Review communications with people about their benefits, in particular the clarity and appropriateness of language used. | Housing Panel / One-off panel | 1 | 1 | 2 | 2 | **6** |
| Research trends of private sector housing costs. What are recent rent increases, changes to tenant fees, changes to landlord fees? | Housing Panel | 2 | 1 | 2 | 1 | **6** |
| Providing more housing on the waterways | Housing Panel | 1 | 1 | 1 | 1 | **4** |
| Use of CPO and EDMO powers for new affordable housing  | Housing Panel / Considered by Inequality Panel | 1 | 1 | 2 | 2 | **6** |
| The option of using/encouraging community land trusts to provide affordable housing and to protect social housing from private sale. | Housing Panel / Considered by Inequality Panel | 1 | 1 | 2 | 1 | **5** |
| Consider options for using self-build to provide affordable housing. | Housing Panel / Considered by Inequality Panel | 1 | 1 | 2 | 1 | **5** |
| Child Poverty | Considered by Inequality Panel | 2 | 1\* | 1 | 1 | **5** |
| How to improve the health of people in the city | Considered by Inequality Panel | 2 | 1\* | 1 | 1 | **5** |
| Primary care in Oxford | Considered by Oxfordshire County Council’s Health Overview and Scrutiny Committee  | 2 | 0\* | 1 | 1 | **4** |

**Draft Scrutiny Committee Agenda Schedule**

|  |  |  |
| --- | --- | --- |
| **Date and room** | **Agenda Item** | **Lead Member / Officer(s)** |
| 7 September 2015, 6.15pm, St. Aldate’s Room | 1. Leisure and Wellbeing Strategy (pre-scrutiny)
2. Statement of Community Involvement 2015 (pre-scrutiny)
3. Oxford Railway Station Redevelopment (pre-scrutiny)
4. Integrated report quarter 1 2015/15 (pre-scrutiny)
5. Report of the Cycling Scrutiny Panel
 | Ian BrookeLyndsey BeveridgeFiona PiercyN/ACllr Louise Upton |

***2015/16 Scrutiny Committee dates: 7 September, 6 October, 2 November, 8 December, 12 January, 2 February, 7 March, 5 April***

**Draft Finance Panel agenda schedule**

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| --- | --- | --- |
| **Date and room**  | **Agenda Item** | **Lead Officer(s)** |
| 2 July 2015, 5.30pm, St. Aldate’s Room | 1. Low Carbon Hub funding model
2. Municipal Bonds
3. Corporate Debt Policy (pre-scrutiny)
4. Integrated report 2014/15 quarter 4 (pre-scrutiny)
 | Steve Drummond (Low Carbon Hub), Christian Wall, Local Capital Finance CompanyNigel KennedyNigel Kennedy |

***Provisional 2015/16 Finance Panel dates: 3 November, 14 January, 28 January & 7 April.***

**Draft Housing Panel Agenda Schedules**

|  |  |  |
| --- | --- | --- |
| **Date, room and time** | **Possible Agenda Items** | **Lead Officer(s)** |
| 3 September, 5pm, Room TBC | 1. De-designation of 40+ accommodation
2. Review of the Homelessness Action Plan 2013-18
3. Energy Strategy (pre-scrutiny)
 | Tom PorterDave ScholesDebbie Haynes |

***Provisional 2015/16 Housing Panel dates: 8 October, 9 December & 9 March.***